

**FOSTER PRIMARY SCHOOL**  
**ACCEPTABLE USE AGREEMENT 2020 (Grade 3-6)**  
**ICT (Information and Communications Technology)**



## Digital Learning Statement

At Foster Primary School we will continue to investigate, develop and implement best practice to support learning that promotes personalisation and lifelong learning in a globally connected world, whilst maintaining privacy requirements. Our digital learning platforms include Compass, Google Classrooms and Student Performance Analyser (SPA). Students use Compass and Google Classrooms to develop their digital skills and communicate with peers and the wider community. We use Compass to communicate directly with parents/ carers and SPA is used by classroom teachers to analyse student learning data. These online tools enable our school to efficiently and effectively manage important information about your child and also to communicate with you. As an eSmart school, online safety is paramount and students/ staff are constantly developing their understanding and skills in this area. When our school uses these online tools, we do our best to ensure that your child's information is secure. If you have any concerns about the use of these online tools, please contact us.

## STUDENT AGREEMENT

***I agree to be a safe and responsible user. This means that I must:***

*(Please tick each box after reading with your child/children)*

- Be a safe and responsible user.
- Be respectful of others and never participate in online bullying (including not forwarding messages and supporting others in harmful, inappropriate or hurtful online behaviour).
- Talk to a teacher if I feel uncomfortable or unsafe online or see others participating in unsafe, inappropriate or hurtful online behaviour.
- Protect the privacy of myself and others by never giving out personal details including full names, telephone numbers, addresses and images or other private information.
- Only use the internet for educational purposes - as directed by teachers.
- Remember copyright rules and the importance of seeking permission before using content created by others.
- Never attempt to use a login other than my own for the network and internet, nor interfere with network security or files that are not my own.
- Keep my password private from anyone except staff.
- Never bring or download unauthorised programs - including games, music or videos - to the school or run them on school computers, and only access the internet using school equipment while at school.
- Only take photos, video or sound recordings as part of authorised use by a teacher, and seek permission before publishing any such files online.

I have read the Acceptable Use Agreement carefully and understand the importance of the agreement and will follow these rules. I understand that access privileges to the internet and ICT equipment can be suspended by school staff following irresponsible online behaviour.

Student First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Year Level: \_\_\_\_\_ Grade: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_

**PARENT USE:**

*I have read the above information and discussed each point with my child.*

Parent/Carer Signature: \_\_\_\_\_

## **HOW OUR SCHOOL SUPPORTS THE SAFE AND RESPONSIBLE USE OF DIGITAL TECHNOLOGIES**

Foster PS believes the teaching of cybersafe and responsible online behaviour is essential in the lives of students and is best taught in partnership between home and school.

21<sup>st</sup> century students spend increasing amounts of time online, learning, publishing and collaborating. To be safe online and to gain the greatest benefit from the opportunities provided through an online environment, students need to do the right thing by themselves and others online, particularly when no one is watching.

Safe and responsible behaviour is explicitly taught at our school and parents/carers are requested to reinforce this behaviour at home.

Some online activities are illegal and as such will be reported to police.

Foster Primary School uses Compass, the internet and digital technologies as teaching and learning tools. We see the internet and digital technologies as valuable resources, but acknowledge they must be used responsibly.

Your child has been asked to agree to use the internet and mobile technologies responsibly at school. Parents/carers should be aware that the nature of the internet is such that full protection from inappropriate content can never be guaranteed.

At Foster Primary School we:

- have policies in place that outline the values of the school and expected behaviours when students use digital technology and the internet
- provide a filtered internet service
- use emailing services which are monitored or accessible through DET, its approved providers or the classroom teacher
- provide access to the Department of Education and Training's search engine Fuse and ([www.education.vic.gov.au/primary](http://www.education.vic.gov.au/primary)) which can be used to direct students to websites that have been teacher recommended and reviewed
- provide supervision and direction in online activities and when using digital technologies for learning
- support students in developing digital literacy skills
- have a cybersafety (eSmart) program at the school which is reinforced across the school
- use mobile technologies for educational purposes (e.g. podcasts or photos from excursions)
- provide support to parents/carers to understand this agreement (e.g. language support, definitions, )
- work with students to outline and reinforce the expected behaviours on the internet, emailing services and in Compass.